



Organization team Task list

Pro activities				
Role	No. pers	Task description	Recommended skills	Availability
Manager	1	pro schedule general communication with pros pick-up from airport return trip to airport pro accommodation snacks & drinks room	leadership	Required
China+Taiwan	1	management of China & Taiwan pros	chinese language proficiency	Required
Japan	1	management of Japanese pros	japanese language proficiency	Required
Korea	1	management of Korean pros	korean language proficiency	Required

Other events (local volunteers)				
Role	No. pers	Task description	Recommended skills	Availability
		management of non Go activities at the playing site management of cultural, relaxation, eco-touristic activities		

Go tournaments				
Role	No. pers	Task description	Recommended skills	Availability
Manager	1	supervision of Go tournaments related activities communication chain with pairing masters	leadership	Filled
Pairing Master	3	generate pairings for Go tournaments	pairing software	2 filled 1 required
Playing hall referee	10	set clocks arrange sets before&after rounds keeping order&silence in the playing halls	1 pers for each 50 players patience english language proficiency	1 filled 9 Required

Advertising				
Role	No. pers	Task description	Recommended skills	Availability
Manager	1	supervision of all advertising activities	leadership	Required
Content generator	1	writing good quality text		Required
Social media	1	FB + Instagram management		Required
Press officer	1	generates press releases	romanian&english language proficiency	Required

Website				
Role	No. pers	Task description	Recommended skills	Availability
Website editor	1	uploads content during congress	Wordpress	Required

Internal communication				
Role	No. pers	Task description	Recommended skills	Availability
Manager	1	supervision of regular congress tasks registration process	leadership	Filled
Info point	8	solve requests from participants provide useful info provide guidance	english language proficiency	4 filled 4 required
photo&video	2			Filled
Broadcasting	2			1 filled 1 required
billboards	1	supervision of all announcements on billboards	communication	Required
newsletter	1	Content generator	quality text	Required
	1	Technical aspects: page format&graphics	formatting & graphic design	Required

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General Manager of the volunteer team				
Role	No. pers	Task description	Recommended skills	Availability
Manager	1		leadership good organizer iron hand	Filled

Logistics (local volunteers)				
Role	No. pers	Task description	Recommended skills	Availability
		transportation and storage of equipment playing halls preparation & maintenance orientation signs (town, venue, playing halls) daily bus management airport transportation terrace building technicians		

Graphics				
Role	No. pers	Task description	Recommended skills	Availability
Graphic designer	1	visual identity generates graphic design for promotional materials	graphic design	Required

* we will combine tasks as much as possible in order to make the activity more efficient

** info point: volunteers in charge will work in shifts

***there will be online training for referees & info point volunteers

****we will use various levels of WhatsApp channels for internal communication